



SAN BENITO CONSOLIDATED INDEPENDENT SCHOOL DISTRICT

Business Office

240 North Crockett Street • San Benito, Tx 78586 • Phone: (956) 361-6160 • Fax: (956) 361-6166

TRANSFER OF FUNDS

Date _____

Superintendent _____

TO: _____

From: _____

I request the following transfer of funds.

Title of Program	From Account Number	To Account Number	Amount To Transfer
Total			

Reason for Transfer: _____

Signature _____

Approved By: _____
 Signature of Superintendent

FOR BUSINESS OFFICE USE ONLY

Funds Available Yes No

Approved By: _____
 Signature of Business Manager